

## **My Payments Plus Website Instructions**

- Log onto Mypaymentsplus.com
- Register using your email address and create a password
- If you have not used the system previously, you will not see Groveland Activities listed until you register your child/children
- To register a student to the system, click “Manage Account” on the blue toolbar on the left
- Click Manage Students
- Enter your child’s information (student ID can be found on the parent portal or your child’s report card)
- Add student
- Return to the Home screen, and Groveland Student Activities will be listed. Click on the + to expand activities for Groveland.